

APPENDIX A

Section P – describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

Digital CCTV and appropriate recording equipment to be installed, operated and maintained throughout the premises internally to cover all public areas with sufficient numbers of cameras as agreed with Sussex Police. CCTV footage will be stored for a minimum of 28 days and the management will give full and immediate cooperation and technical assistance to the Police in the event that CCTV footage is requested for the prevention and detection of suspected or alleged crime. The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy and will be changed when British Summer Time starts and ends.

All alcohol on display within the shop will only be kept behind the service counter out of the physical reach of the public. All alcohol displays within the shop behind the counter will be covered by lockable blinds outside of licensable activity hours. Alcohol will not be self service by customers.

Till prompts will be deployed to remind staff to check the age of customers attempting to buy alcohol.

No beers, lager or ciders over 7% ABV will be sold (ABV up to 6.9% is permitted).

The premises will become a member of the Brighton Business Crime Reduction Partnership all the time this partnership is in operation, or alternatively will become a member of a similar organisation.

Two staff on duty between 21:00 hrs and 05:00 hours Friday and Saturday.

The premises will contract for the provision of a recognised mobile support unit which will provide SIA qualified door supervisor back up 24 hours a day.

The premises will operate a "Challenge 25" policy whereby any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID to prove their age. The only forms of ID that will be accepted are passports, driving licences with a photograph or Portman Group, Citizen Card or Validate proof of age cards bearing the 'PASS' mark hologram. The list of approved forms of ID may be amended or revised with the prior written agreement of Sussex Police and the Licensing Authority without the need to amend the licence or conditions attaching to it.

Suitable and sufficient signage advertising the "Challenge 25" policy will be displayed in prominent locations in the premises.

All staff members engaged, or to be engaged, in selling alcohol on the premises shall receive the following training in age-restricted sales:

- Induction training which must be completed, and fully documented, prior to the sale of alcohol by the staff member; and refresher training thereafter at intervals of no less than 8 weeks.
- All age-restricted sales training undertaken by staff members shall be fully documented and recorded. All training records shall be made available to Sussex Police and Brighton & Hove Trading Standards Service upon request.

The premises shall at all times maintain and operate an age-restricted sales refusals book which shall be reviewed by the Designated Premises Supervisor at intervals of no less than 4 weeks and feedback given to staff as relevant. This refusals book shall be available upon request to police staff, Local Authority staff and Trading Standards.

b) The prevention of crime and disorder

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c) Public safety

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d) The prevention of public nuisance

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Two staff on duty between 21:00 hrs and 05:00 hours Friday and Saturday.

e) The protection of children from harm

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